## C H A P T E R 10

## ELECTRONIC SUPPLEMENT TO CHAPTER 10

0hapters 1 through 11 of this book discuss accounting and reporting procedures for consolidating the separate operations of parent companies and their subsidiaries. The objective of consolidation is to report the financial position and results of operations of separate legal entities as if there were only one economic entity. By contrast, branches are identifiable locations within a business entity that maintain separate accounting records. Branches are separate accounting entities, but they are not separate legal entities, and their financial statements are used only for internal reporting purposes. Financial statements for the business entity are prepared by combining the financial statements of the branches with those of the central reporting unit of the business.

This supplement distinguishes between sales agency and branch operations, describes accounting procedures for branch operations, and illustrates procedures for combining home office and branch financial statements in the preparation of financial statements for the business entity as a whole.

## SALES AGENCIES AND BRANCHES

Technically, there is a distinction between sales agencies and branches. Sales agencies display merchandise and take customers' orders, but they do not stock merchandise to fill customers' orders or pass on customer credit. The sales agency is not a separate accounting or business entity. Ordinarily, the only accounting records required for sales agencies are for cash receipts and disbursements, which are handled in essentially the same manner as petty cash systems. The central accounting system of the business maintains records of sales made through agency operations and related cost of sales and other expenses.

By contrast, a branch operation stocks merchandise, makes sales to customers, passes on customer credit, collects receivables, incurs expenses, and performs other functions normally associated with the operations of a separate business enterprise. Such activities are accounted for through separate branch accounting systems that parallel the systems of independent businesses except in the manner of accounting for ownership equities and in recording transactions between branches and the main office of the enterprise.

Many of the larger branch operations are the result of business combinations in which the surviving corporations establish branch entities to account for the operations of the dissolved combining corporations. In such cases, we can convert the existing information systems of the combining companies into home office and branch accounting systems with only minor adjustments. This method of combining accounting systems is often economical
in that it avoids major changes in existing information systems and minimizes disruptions in normal business operations. This method also makes it easy to dispose of the new branch if operations prove unprofitable.

Although the technical distinctions for classifying sales agencies and branches may be important for marketing, advertising, and other business purposes, they are not particularly helpful for accounting purposes. Some sales agencies do carry stock in trade, and some branch operations have limited responsibility for maintaining customer records and approving credit. Many firms with branch operations have centralized customer credit and billing services on a regional or even a companywide basis. The accounting system for a remote business location, whether a branch or an agency, should be designed to accumulate information needed as economically as possible.

## SALES AGENCY ACCOUNTS

Sales agencies do not require complete accounting systems to account for their limited activities. Ordinarily, cash receipts and disbursement records are sufficient for accounting at agency locations. Records for sales agency operations must be maintained in the central accounting system of the controlling enterprise. The amount of data accumulated by the enterprise for agency operations may be limited to records of cash and display merchandise at agency offices, on the one hand, or comprise relatively complete asset and income data, on the other.

If detailed information for a sales agency is not deemed necessary, the following entries may suffice to account for agency operations.

1. Creation of an agency working capital fund:

$$
\begin{align*}
& \text { Agency working capital (+A) 5,000 } \\
& \quad \text { Cash }(-\mathrm{A})
\end{align*}
$$

To record transfer of cash to sales agency.
2. Transfer of sample inventory to sales agency:

| Sample inventory—agency (+A) | 9,000 |  |
| :--- | :--- | :--- |
| Merchandise inventory (or purchases) ( -A ) |  | 9,000 |

To transfer display merchandise to sales agency.
3. Replenishment of agency working capital at month or year end:
Salaries expense (E, -SE) 2,200
Utilities expense (E, -SE) 700
Advertising expense (E, -SE) 1,200
Miscellaneous expense (E, - SE) 300
Cash (-A)
4,400
To record expenses incurred by sales agency and replenishment of agency working capital.
4. Adjustment of agency sample inventory at month or year end:
Advertising expense ( $\mathrm{E},-\mathrm{SE}$ ) 3,000 Sample inventory-agency (-A)

To adjust agency sample inventory to net realizable value and to charge the write-down to advertising expense.

These entries serve to account for agency expense transactions and cash and merchandise in possession of agency personnel. However, the system illustrated is not adequate for effective control over agency expenses or for measuring the contribution of agency operations to enterprise income, nor does it provide a basis for determining the efficiency of agency operations.

An expansion of the system to accumulate agency sales and expense information provides a basis for comparing agency expenses over time and with expenses of similar sales agencies, and enables profit evaluation of agency operations. The extent of detail accumulated for each sales agency depends upon the information needs of management.

Journal entries for an expanded agency recordkeeping system follow. The entries identify plant assets of the Newport sales agency separately. They also show sales, cost of sales, and expense information on an agency basis.

1. Purchase of Newport sales agency land and buildings:

| Land-Newport sales agency (+A) | 2,000 |  |
| :--- | ---: | ---: |
| Buildings-Newport sales agency (+A) | 18,000 |  |
| Cash $(-$ A) |  | 20,000 |

Purchase of facilities for sales agency.
2. Creation of a sales agency working capital fund:

Newport sales agency working capital (+A) 4,000
Cash (-A)
4,000
To record transfer of cash to Newport sales agency.
3. Transfer of display merchandise to sales agency:

Newport sales agency sample inventory (+A) 8,000
Merchandise inventory ( -A )
To record transfer of sample merchandise to sales agency.
4. Payment of salaries to employees of sales agency:

Salaries expense-Newport sales agency (E, -SE)
3,000
Cash (-A)
3,000
To record payment of salaries to sales agency employees.
5. Sales orders from sales agency are filled and customers are billed:
Accounts receivable (+A)
12,000
Sales-Newport sales agency ( $\mathrm{R},+\mathrm{SE}$ )
To record credit sales made through Newport sales agency.
Cost of sales-Newport sales agency (E, -SE) 6,000
Merchandise inventory (-A)
6,000
Cost of merchandise delivered to customers of sales agency.
6. Replenishment of agency's working capital fund at year end:
Advertising expense-Newport sales agency (E, -SE) 1,800
Utilities expense-Newport sales agency (E, -SE) 400
Other expenses-Newport sales agency ( $\mathrm{E},-\mathrm{SE}$ ) 300
Cash (-A)
To record replenishment of sales agency working capital.
7. Depreciation recorded on sales agency buildings:

Depreciation expense-Newport sales agency ( $\mathrm{E},-\mathrm{SE}$ )
900
Accumulated depreciation-Newport sales agency (-A)
To record depreciation on sales agency buildings.
8. Sample merchandise at sales agency adjusted to reflect shopwear:
Advertising expense-Newport sales agency ( $\mathrm{E},-\mathrm{SE}$ )
1,000
Newport sales agency sample inventory ( -A )
To record adjustment of sample inventory to realizable value.
The entries illustrated are examples of how an accounting system can provide separate information for agency operations. Accumulation of such information is both practical and inexpensive even when an enterprise has a large number of sales agency operations.

Branch accounting involves segmenting the accounting system of an enterprise into separate accounting systems for home office and branch operations. The home office records constitute the central accounting unit for the enterprise, and branch records constitute adjunct accounting systems for each branch operation. Firms use separate home office and branch systems for accounting and internal reporting purposes, but the separate financial statements of the home office and branches combine into a single set of financial statements for the enterprise to meet external reporting requirements.

The process of combining home office and branch financial statements is similar to the process of consolidating parent and subsidiary statements. Reciprocity is established between home office and branch records by eliminating reciprocal accounts and combining nonreciprocal accounts. We eliminate unrealized profits from internal transfers between the home office and the branches in preparing combined financial statements for the enterprise.

## Transactions Between the Home Office and the Branch

The home office records transactions of the home office with external entities in its accounting records in the usual fashion. Similarly, the branch records transactions with unrelated entities on the branch books in accordance with established accounting procedures. Thus, the unique feature of home office and branch accounting lies in the manner of recording transactions between the home office and its branches.

The creation of a new branch requires entries on the books of both the home office and the branch. Assume that Expando Corporation creates a branch in Splinter, Montana, by transferring cash of $\$ 5,000$ and equipment with a cost of $\$ 10,000$ to the branch manager. Entries on the books of the home office and the branch are as follows:

Home Office Books

| Splinter branch $(+$ A) | 15,000 |
| :--- | ---: |
| Cash $(-A)$ | 5,000 |
| Equipment $(-A)$ | 10,000 |

To record transfer of cash and equipment to Splinter branch.
Branch Books
Cash (+A) 5,000
$\begin{array}{ll}\text { Equipment }(+\mathrm{A}) & 10,000\end{array}$
Home office (+SE)
15,000

To record receipt of cash and equipment from home office.
The branch account on the home office books is an asset account representing the investment of the home office in branch net assets. The home office account on the branch books is an equity account that represents the equity of the home office in branch net assets. Thus, the branch and home office accounts are reciprocal, each representing the net assets of the branch. This reciprocal relationship between home office and branch accounts is a continuous relationship. Whenever the home office increases (debits) its branch account, the branch should increase (credit) its home office account. Similarly, any decrease (debit) in the home office account on the branch books should be accompanied by a decrease (credit) in the branch account on the home office books. The only reasons that differences between home office and branch accounts occur are time lags in recording information on the two sets of books and errors.

A second type of transaction between home office and branches is for merchandise transfers. Typically, branches sell merchandise that is manufactured or purchased through home office operations. A branch manager may or may not have authority to purchase from outside suppliers. If Expando Corporation ships merchandise to the Splinter branch at its $\$ 8,000$ home office cost, the two entities make the following journal entries:

$$
\begin{aligned}
& \text { Home Office Books } \\
& \text { Splinter branch }(+\mathrm{A}) \\
& \quad \text { Shipments to Splinter branch }(-\mathrm{E},+\mathrm{SE}) \\
& \text { To record shipments at cost to Splinter branch. }
\end{aligned}
$$

Shipments from home office (E, -SE) 8,000
Home office (+SE)
To record shipments received from home office.
Two additional reciprocal accounts result from recording the merchandise transfer from home office to branch. The home office's shipments to branch account is a "contra purchases" account on the home office books, and the shipments from home office account on the branch books is essentially a "branch purchases" or an "inventory" account. These accounts determine the separate cost of sales for home office and branch operations, but, because they are reciprocal, we eliminate them in preparing combined financial statements for the enterprise.

## Illustration of Home Office and Branch Accounting

Assume that Jiffy-Stop Corporation created a new branch outlet in Bee, Nebraska, at the beginning of 2003 and that the transactions of the Bee branch during 2003 are as follows:

1. Received cash of $\$ 20,000$ from the home office.
2. Purchased equipment with a five-year life for $\$ 10,000$ cash.
3. Received merchandise shipments from home office at the $\$ 16,000$ home office cost.
4. Purchased merchandise from outside suppliers for $\$ 4,000$ cash.
5. Sold merchandise for $\$ 30,000$ cash.
6. Returned $\$ 1,000$ of the merchandise acquired from the home office.
7. Paid expenses as follows:

| Salaries | $\$ 6,000$ |
| :--- | ---: |
| Utilities | 1,000 |
| Rent expense | 3,000 |
| Other expenses | 2,000 |

8. Remitted $\$ 15,000$ to the home office.
9. Salaries payable at year end were $\$ 1,000$, and depreciation for the year was $\$ 2,000$.
10. Branch inventory at year end consisted of $\$ 1,000$ merchandise acquired from outside suppliers and $\$ 5,000$ acquired from home office.

JOURNAL ENTRIES Exhibit 10-1 illustrates journal entries to record these transactions and related year-end events on the books of Bee branch. The exhibit also shows journal entries on the home office books to reflect reciprocal home office items.

The closing entry of Bee branch contains a $\$ 2,000$ credit to the home office account. This $\$ 2,000$ is equal to branch income for the period and reflects the net asset increase from branch operations. A related adjusting entry on the home office books debits the Bee branch account for $\$ 2,000$ and credits Bee branch profit for the period. This home office adjusting entry is roughly equivalent to a parent company entry to record its share of subsidiary income for a period under the equity method of accounting.

COST OF SALES COMPUTATIONS The journal entries illustrated in Exhibit 10-1 are based on periodic inventory procedures that provide detailed information about merchandise transfers between home office and branch locations. Although this detailed information can be used in the working papers to combine the home office and branch accounts for external reporting, it is convenient to group the separate inventory, purchases, and shipment data into individual cost of sales categories for efficient preparation of working papers. Separate cost of sales computations for the home office and branch of Jiffy-Stop follow:

|  | Home Office | Bee Branch |
| :--- | :---: | ---: |
| Inventory January 1, 2003 | $\$ 85,000$ | $\$-$ |
| Purchases | 150,000 | 4,000 |
| Shipments to branch | $(15,000)$ | - |
| Shipments from home office | $-\overline{2}$ | $\underline{15,000}$ |
| $\quad$ Goods available for sale | $\underline{220,000}$ | 19,000 |
| Inventory December 31, 2003 | $\underline{(80,000})$ | $\underline{(6,000})$ |
| $\quad$Cost of sales | $\underline{\$ 13,000}$ |  |


| EXHIBIT 10-1 Jiffy-Stop Corporation: Home Office and Branch Journal Entries |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: |
| Transaction Home Office Books |  |  | Bee Branch Books |  |  |
| $\begin{aligned} & 1 \text { Bee branch }(+\mathrm{A}) \\ & \text { Cash }(-\mathrm{A}) \\ & \text { To transfer cash to Bee branch. } \end{aligned}$ | $20,000$ | 20,000 | Cash (+A) <br> Home office (+SE) <br> Receipt of cash from home office. | 20,000 | 20,000 |
| 2 |  |  | Equipment (+A) <br> Cash ( -A ) <br> To record purchase of equipment. | 10,000 | 10,000 |
| 3 Bee branch (+A) <br> Shipments to Bee branch ( $-\mathrm{E},+\mathrm{SE}$ ) <br> To transfer merchandise to Bee branch at cost. | $16,000$ | 16,000 | Shipments from home office (E, -SE) <br> Home office (+SE) <br> Receipt of merchandise from home office. | 16,000 | 16,000 |
| 4 |  |  | Purchases (E, -SE) <br> Cash (-A) <br> To record cash purchases. | 4,000 | 4,000 |
| 5 |  |  | Cash (+A) <br> Sales (R, +SE) <br> To record cash sales. | 30,000 | 30,000 |
| 6 Shipments to Bee branch (E, -SE) Bee branch ( -A ) Merchandise returned from Bee branch. | 1,000 | 1,000 | Home office (-SE) <br> Shipments from home office ( $-\mathrm{E},+$ SE) Merchandise returned to home office. | 1,000 | 1,000 |
| 7 |  |  | Salaries expense ( $\mathrm{E},-\mathrm{SE}$ ) <br> Utilities expense ( $\mathrm{E},-\mathrm{SE}$ ) <br> Rent expense (E, -SE ) <br> Other expenses (E, -SE) <br> Cash (-A) <br> To record payment of expenses. | $\begin{aligned} & 6,000 \\ & 1,000 \\ & 3,000 \\ & 2,000 \end{aligned}$ | 12,000 |
| 8 Cash (+A) <br> Bee branch (-A) Cash received from Bee branch. | 15,000 | $15,000$ | Home office (-SE) Cash (-A) <br> To record cash remittance to home office. | 15,000 | 15,000 |
| 9 |  |  | Adjusting Entries <br> Salaries expense (E, -SE) <br> Salaries payable ( +L ) <br> Accrued salaries. <br> Depreciation expense- <br> equipment (E, -SE ) <br> Accumulated depreciationequipment ( -A ) <br> Depreciation expense $\$ 10,000 \div 5$ years. | $\begin{aligned} & 1,000 \\ & 2,000 \end{aligned}$ | 1,000 2,000 |
| 10 Adjusting Entry <br> Bee branch ( + A) <br> Bee branch profit ( $\mathrm{R},+\mathrm{SE}$ ) To record Bee branch profit for the period. | 2,000 | 2,000 | Closing Entry <br> Sales ( $-\mathrm{R},-\mathrm{SE}$ ) <br> Inventory (+A) <br> Shipments from home office $(-\mathrm{E},+\mathrm{SE})$ <br> Purchases ( $-\mathrm{E},+\mathrm{SE}$ ) <br> Salaries expense ( - E,+ SE) <br> Depreciation expense ( $-\mathrm{E},+\mathrm{SE}$ ) <br> Utilities expense ( $-\mathrm{E},+\mathrm{SE}$ ) <br> Rent expense ( $-\mathrm{E},+\mathrm{SE}$ ) <br> Other expenses ( $-\mathrm{E},+\mathrm{SE}$ ) <br> Home office (+SE) <br> To close income accounts to home office. | $\begin{array}{r} 30,000 \\ 6,000 \end{array}$ | $\begin{array}{r} 15,000 \\ 4,000 \\ 7,000 \\ 2,000 \\ 1,000 \\ 3,000 \\ 2,000 \\ 2,000 \end{array}$ |

EXHIBIT 10-2 Combining Working Papers-Trial Balance Approach
JIFFY-STOP CORPORATION
HOME OFFICE AND BRANCH WORKING PAPERS
FOR THE YEAR ENDED DECEMBER 31, 2003
(IN THOUSANDS)

|  | Home Office | Bee Branch | Adjustments and Eliminations | Income Statement | Retained Earnings | Balance Sheet |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Debits Cash | \$ 41 | \$ 9 |  |  |  | \$ 50 |
| Accounts receivable | 60 |  |  |  |  | 60 |
| Inventories-ending | 80 | 6 |  |  |  | 86 |
| Land | 20 |  |  |  |  | 20 |
| Buildings-net | 100 |  |  |  |  | 100 |
| Equipment-net | 52 | 8 |  |  |  | 60 |
| Bee branch | 22 |  | $\begin{array}{lr} \text { a } & 2 \\ \text { b } & 20 \end{array}$ |  |  |  |
| Cost of sales | 140 | 13 |  | \$(153) |  |  |
| Salaries expense | 43 | 7 |  | (50) |  |  |
| Depreciation expensebuildings | 5 |  |  | (5) |  |  |
| Depreciation expense equipment | 8 | 2 |  | (10) |  |  |
| Utilities expense | 6 | 1 |  | (7) |  |  |
| Rent expense |  | 3 |  | (3) |  |  |
| Other expenses | 8 | 2 |  | (10) |  |  |
| Dividends | 10 |  |  |  | \$(10) |  |
|  | \$595 | \$51 |  |  |  | $\underline{\$ 376}$ |
| Credits <br> Accounts payable | \$ 50 |  |  |  |  | \$ 50 |
| Salaries payable | 4 | \$ 1 |  |  |  | 5 |
| Capital stock | 200 |  |  |  |  | 200 |
| Retained earnings | 110 |  |  |  | 110 |  |
| Home office |  | 20 | b 20 |  |  |  |
| Sales | 229 | 30 |  | 259 |  |  |
| Bee branch profit | 2 |  | a 2 |  |  |  |
|  | $\underline{\underline{\$ 595}}$ | $\underline{\$ 51}$ |  |  |  |  |
| Net income |  |  |  | \$ 21 | 21 |  |
| Retained earnings December 31, 2003 |  |  |  |  | \$121 | 121 |
|  |  |  |  |  |  | \$376 |

## EXHIBIT 10-3

Combining Working Papers-Financial Statement Approach

JIFFY-STOP CORPORATION
HOME OFFICE AND BRANCH WORKING PAPERS
FOR THE YEAR ENDED DECEMBER 31, 2003
(IN THOUSANDS)

|  | Home Office | Bee Branch | Adjustments and Eliminations | Combined Statement |
| :---: | :---: | :---: | :---: | :---: |
| Income Statement Sales | \$229 | \$30 |  | \$259 |
| Bee branch profit | 2 |  | a 2 |  |
| Cost of sales | (140) | (13) |  | (153) |
| Salaries expense | (43) | (7) |  | (50) |
| Depreciation expense-buildings | (5) |  |  | (5) |
| Depreciation expense-equipment | (8) | (2) |  | (10) |
| Utilities expense | (6) | (1) |  | (7) |
| Rent expense |  | (3) |  | (3) |
| Other expenses | (8) | (2) |  | (10) |
| Net income | \$ 21 | \$2 |  | \$ 21 |
| Retained Earnings/Home Office Retained earnings January 1 | \$110 |  |  | \$110 |
| Home office (preclosing) |  | \$20 | b 20 |  |
| Net income | 21 | 2 |  | 21 |
| Dividends | (10) |  |  | (10) |
| Retained earnings/home office | \$121 | \$22 |  | \$121 |
| Balance Sheet Cash | \$ 41 | \$ 9 |  | \$ 50 |
| Accounts receivable-net | 60 |  |  | 60 |
| Inventory | 80 | 6 |  | 86 |
| Land | 20 |  |  | 20 |
| Buildings-net | 100 |  |  | 100 |
| Equipment-net | 52 | 8 |  | 60 |
| Bee branch | 22 |  | $\begin{array}{lr} \mathrm{a} & 2 \\ \mathrm{~b} & 20 \end{array}$ |  |
|  | \$375 | \$23 |  | \$376 |
| Accounts payable | \$ 50 |  |  | \$ 50 |
| Salaries payable | 4 | \$ 1 |  | 5 |
| Capital stock | 200 |  |  | 200 |
| Retained earnings | 121 |  |  | 121 |
| Home office |  | 22 |  |  |
|  | $\underline{\$ 375}$ | \$23 |  | \$376 |

We include data for home office purchases and inventories in the cost of sales computations without prior explanation.

WORKING PAPERS Home office and branch accounting records may be combined using either the trial balance or the financial statement working paper format. Exhibits 10-2 and 10-3 illustrate these approaches for the Jiffy-Shop Corporation. We include data for the home office in the working papers to complete the illustrations.

Adjusted trial balances for Jiffy-Stop's home office and its Bee branch are shown in the first two columns of the trial balance working papers in Exhibit 10-2. The working paper procedures are comparable to those for the trial balance working papers used in preparing consolidated financial statements. Only two working paper entries are needed: one to establish reciprocity between the branch and home office accounts by eliminating the Bee branch profit and reducing the branch account to its preadjusted balance, and a second entry to eliminate reciprocal home office and branch account balances. These entries are similar to consolidation working paper entries to eliminate income from subsidiaries against the parent company's investment in subsidiary account and, subsequently, to eliminate reciprocal investment and equity balances.

The same working paper entries are used in combining the home office and branch accounts in Exhibit 10-3 when the financial statement format is used. Under the financial statement format, however, the absence of a retained earnings account in the ledger of the branch necessitates a change in the retained earnings section of the working papers. The equity account of a branch is its home office account, so the branch column of the working papers shows changes in the home office account from current operations. Observe that working paper entry a of Exhibit 10-3 returns the Bee branch account on the home office books to its $\$ 20,000$ preadjusted balance to establish reciprocity with the $\$ 20,000$ preclosing balance of the home office account. Subsequently, entry b eliminates these reciprocal balances. Other aspects of the home office and branch working papers are the same as those for working papers of parent and subsidiary operations. Normally, only the combined financial statements that reflect the financial position and results of operations for the entity as a whole are used for external reporting purposes.

## MERCHANDISE SHIPMENTS IN EXCESS OF COST

The procedures illustrated for Jiffy-Stop base merchandise shipments between the home office and Bee branch at home office cost. Many corporations, however, use transfer prices in excess of cost for internal shipments to their branches. Some corporations set transfer prices at normal sales prices, whereas others use standard markups. Still other corporations develop complex formulas for determining transfer prices. Reasons commonly cited for internal transfers of merchandise above cost include equitable allocation of income between the various units of the enterprise, efficiency in pricing inventories, and concealment of the true profit margins from branch personnel.

## Shipments to Branch Recorded at Cost

When a home office ships merchandise to its branches at transfer prices in excess of cost, the accounting records of the home office reflect measurement of actual cost of merchandise transferred. This is usually done through an inventory "loading" or unrealized profit account. For example, if Southern Fashion Mart's home office ships merchandise that costs \$100,000 to its Tampa branch at a $20 \%$ markup based on cost, the home office and branch entries are as follows:

[^0]Entries to record transfers of merchandise at prices in excess of cost do not change the reciprocal relationship between the home office and branch accounts, but they do affect the relationship between home office and branch shipment accounts, because the "shipments to branch" account is credited at cost and the "shipments from home office" account is debited at the transfer price. The difference between the shipment accounts lies in the markup reflected in the loading in branch inventories account, which is frequently designated as "unrealized profit in branch inventories."

When a branch receives merchandise at transfer prices that include a loading factor and sells that merchandise, it overstates its cost of goods sold and understates its income. The home office increases its branch account and records branch profit or loss on the basis of income reported by the branch, so any branch profit recorded by the home office is similarly understated. This understatement of branch profit on home office books is corrected by a year-end adjusting entry that reduces the loading account to reflect amounts realized during the period through branch sales to outside entities.

Assume that the following account balances appear on the books of Southern Fashion Mart's home office and branch at December 31, 2003, before adjusting entries:

| Home Office Books |  |
| :--- | ---: |
| Tampa branch | $\$ 200,000$ debit |
| Shipments to Tampa branch | 100,000 credit |
| Loading in Tampa branch inventory | 20,000 credit |
| Tampa Branch Books |  |
| Sales | $\$ 160,000$ credit |
| Shipments from home office | 120,000 debit |
| Expenses | 30,000 debit |
| Home office | 200,000 credit |

If the Tampa branch has $\$ 12,000$ inventory at transfer prices on December 31, 2003, it reports income for the period of $\$ 22,000$ (sales of $\$ 160,000$, less cost of sales of $\$ 108,000$ and other expenses of $\$ 30,000$ ). The branch closing entry for the period is:


The home office uses this information to record branch profit for the period:
Tampa branch $(+\mathrm{A})$
$\quad$ Tampa branch profit $(\mathrm{R},+\mathrm{SE})$
To take up branch profit and to update the branch account.

The home office also adjusts its loading account to reflect the $\$ 2,000$ unrealized profit in branch ending inventory $[\$ 12,000-(\$ 12,000 \div 120 \%)]$ :

Loading in Tampa branch inventory (+A)
18,000
Tampa branch profit $(\mathrm{R},+\mathrm{SE})$
18,000
To adjust branch loading account $(\$ 20,000-\$ 2,000)$ and branch profit for the period.

After posting this entry, the loading account will have a $\$ 2,000$ balance equal to the $\$ 2,000$ unrealized profit in the Tampa branch ending inventory, and the Tampa branch profit account will show a balance of $\$ 40,000$. This $\$ 40,000$ is the income of the branch on a cost basis, an amount subject to independent confirmation as follows:

| Sales |  | \$160,000 |
| :---: | :---: | :---: |
| Shipments to branch (at cost) | \$100,000 |  |
| Less: Inventory (at cost) | 10,000 | 90,000 |
| Gross profit |  | 70,000 |
| Other expenses |  | 30,000 |
| Branch income |  | \$40,000 |

When we add the $\$ 40,000$ branch profit to separate home office income for the period, the total equals combined net income for the enterprise. Although year-end entries for subsequent years are substantially the same as those illustrated, there will be a difference because the branch will have a beginning inventory stated at transfer prices, and the home office will have a beginning balance in its loading account equal to the unrealized profit in the branch beginning inventory. An example of branch accounting for Dasher Corporation at the end of this supplement illustrates accounting procedures for unrealized profits in both beginning and ending branch inventories.

## Shipments to Branch Recorded at Billing Prices

Some firms enter merchandise shipments to their branches at billing prices and adjust the loading account at the end of the accounting period. When using this approach, the balance of the loading account during an accounting period will reflect unrealized profit in branch beginning inventories, and the shipments to branch account will include the loading factor on shipments for the current period. The shipments to branch account (home office books) and the shipments from home office account (branch books) are reciprocals under this method.

To illustrate, Southern Fashion Mart's shipments to the Tampa branch could have been recorded at billing prices as follows:

With this entry, the home office and branch shipment accounts have equal balances, but two yearend adjusting entries are needed:

| Home Office Books |  |  |
| :--- | ---: | ---: |
| Shipments to Tampa branch (E, -SE) <br> $\quad$ Loading in Tampa branch inventory ( -A$)$ | 20,000 |  |
| To adjust shipments to a cost basis. |  |  |
| Loading in Tampa branch inventory (+A) <br> $\quad$ Tampa branch profit (R, +SE) <br> To adjust branch profit for realization of markup on branch shipments. |  |  |

The first entry adjusts the shipments to branch and loading in branch inventory accounts to create balances of $\$ 100,000$ and $\$ 20,000$, respectively. The second entry to adjust branch profit for the loading factor is the same as the one shown earlier.

## EREIGHT COSTS ON SHIPMENTS

The cost of transporting merchandise to its final sale location can be an important element of the cost of merchandise inventoried and sold. Accordingly, freight costs on merchandise shipped between home office and branch locations should be included in branch inventory and cost of goods sold measurements. Assume that a home office ships merchandise to its branch at $125 \%$ of the $\$ 10,000$ home office cost and that the home office pays $\$ 500$ freight costs. The home office and branch journal entries are as follows:

## Home Office Books

Branch (+A)
Shipments to branch $(-E,+S E)$
Loading in branch inventory ( -A )
Cash ( -A )
To record shipments to branch.

Branch Books
Shipments from home office (E, -SE) 12,500
Freight-in on home office shipments (E, -SE) 500
Home office (+SE)
To record receipt of merchandise from home office.
If half the merchandise remains unsold at year end, the branch reports cost of branch sales at $\$ 6,500$, and prices the branch inventory at its $\$ 6,250$ home office cost, plus $\$ 250$ freight-in. Branch inventory and cost of goods sold are reported in the same amount if the branch pays the transportation costs, but the freight transaction is not recorded on the home office books.

Merchandise cost should not include excessive freight charges from the transfer of merchandise between a home office and its branches or between branch locations. If the branch returns half the merchandise received from the home office because it is defective or because of a shortage of inventory at the home office location, the home office cost of the merchandise should not include the freight charges to or from the branch. Assuming that the branch pays $\$ 250$ to return half the merchandise to the home office, the branch and home office entries are as follows:

## Branch Books

| Home office $(-$ SE $)$ | 6,750 |
| :--- | ---: |
| Shipments from home office $(-\mathrm{E},+\mathrm{SE})$ | 6,250 |
| Freight-in on home office shipments $(-\mathrm{E},+\mathrm{SE})$ | 250 |
| Cash $(-\mathrm{A})$ | 250 |

To record return of merchandise to the home office.

## Home Office Books

| Shipments to branch (E, +SE) | 5,000 |  |
| :--- | ---: | ---: |
| Loading in branch inventory (+A) | 1,250 |  |
| Loss on excessive freight charges (E, -SE) | 500 |  |
| $\quad$ Branch $(-\mathrm{A})$ |  | 6,750 |
| To record merchandise returned from branch location. |  |  |

The home office charges total freight charges on the merchandise to its "loss on excessive freight charges" account because the freight charges represent management mistakes or inefficiencies. Therefore, they are not considered normal operating or freight expenses.

A second example of excessive freight charges involves shipments between branches. Assume that the home office of Maxwell Industries ships merchandise at its $\$ 50,000$ cost from Chicago to its St. Louis branch and pays $\$ 2,000$ freight charges on the merchandise. A few days later, the Omaha branch experiences a merchandise shortage and transfers the merchandise from St. Louis to Omaha at a $\$ 1,200$ cost paid by the St. Louis branch. The cost of shipping the merchandise from Chicago to Omaha would have been $\$ 1,800$. Exhibit $10-4$ shows the entries to record the initial shipment to the St. Louis branch and the subsequent transfer to the Omaha branch.

In addition to adjusting shipment accounts and home office and branch accounts, the freight accounts must be adjusted. Total freight charges incurred were $\$ 3,200(\$ 2,000+\$ 1,200)$, but the cost of shipping merchandise from the home office directly to the Omaha branch would have been $\$ 1,800$. Only $\$ 1,800$ is recorded as an inventoriable cost on the books of the Omaha branch. The duplicate shipments are assumed to have resulted from home office management errors, so the $\$ 1,400$ excessive freight is recorded as a home office loss. This accounting treatment is consistent

## EXHIBIT 10-4 <br> Maxwell Industries Excessive Freight Charges

## ENTRIES TO RECORD SHIPMENT TO ST. LOUIS BRANCH

Home Office Books

| St. Louis branch $(+$ A) | 52,000 | 50,000 |
| :--- | ---: | ---: |
| Shipments to St. Louis branch (-E, +SE) | 2,000 |  |
| Cash $(-$ A) |  | 2 |

St. Louis Branch Books
Shipments from home office (E, -SE) 50,000
Freight-in on home office shipments (E, -SE) 2,000 Home office (+SE)
To record merchandise received from home office.
ENTRIES TO RECORD TRANSFER FROM ST. LOUIS TO OMAHA

| Home Office Books |  |  |
| :---: | :---: | :---: |
| Omaha branch (+A) | 51,800 |  |
| Loss on excessive freight charges (E, -SE) | 1,400 |  |
| Shipments to St. Louis branch (E, -SE) | 50,000 |  |
| St. Louis branch (-A) |  | 53,200 |
| Shipments to Omaha branch ( $-\mathrm{E},+\mathrm{SE}$ ) |  | 50,000 |
| To record transfer of merchandise from St. Louis branch to Omaha branch. |  |  |
| St. Louis Branch Books |  |  |
| Home office (-SE) | 53,200 |  |
| Shipments from home office ( $-\mathrm{E},+\mathrm{SE}$ ) |  | 50,000 |
| Freight-in on home office shipments ( $-\mathrm{E},+\mathrm{SE}$ ) |  | 2,000 |
| Cash (-A) |  | 1,200 |
| To record transfer of merchandise to Omaha branch. |  |  |
| Omaha Branch Books |  |  |
| Shipments from home office (E, -SE) | 50,000 |  |
| Freight-in on home office shipments (E, -SE) | 1,800 |  |
| Home office (+SE) |  | 51,800 |
| To record receipt of merchandise from home office via the St. Louis branch. |  |  |

with the accounting principle that inventory costs include only those costs necessary to get merchandise ready for final sale to customers.

## HOME OFFICE AND BRANCH EXPENSE ALLOCATION

The allocation of expenses among home office and branch operations is frequently necessary to provide an accurate measurement of income for the separate units of the enterprise. Advertising expense, for example, may relate to sales efforts of the home office and one or more branches. If such advertising is paid by the home office, that part related to branch sales should be allocated to the branches. Pension costs paid by the home office and home office general and administrative expenses may also be allocated to branch operations in order to provide complete profit information for each business unit. Another situation that requires expense allocation for complete profit information arises when plant asset records are centralized in the home office accounting system.

Some examples of accounting for these expense allocations follow. If a branch pays $\$ 5,000$ for advertising that relates equally to branch and home office sales efforts, the $\$ 5,000$ could be allocated as follows:

Branch Books
Advertising expense (E, -SE) 2,500
Home office $(-$ SE $) \quad$ 2,500
Cash (-A)
To allocate advertising expense $50 \%$ to home office.

## Home Office Books

Advertising expense (E, -SE ) 2,500
Branch ( $-\mathrm{A)}$
To record advertising expense paid by branch.
Pension and general home office expenses of $\$ 50,000$ and $\$ 120,000$, respectively, that are incurred by the home office and allocated $25 \%$ each to the Denver and Cheyenne branches would be recorded as follows:

## Home Office Books

Denver branch (+A) 42,500
$\begin{array}{ll}\text { Cheyenne branch }(+\mathrm{A}) & 42,500\end{array}$
Pension expense ( $-\mathrm{E},+\mathrm{SE}$ )
25,000
$\begin{array}{ll}\text { General expenses ( }-\mathrm{E},+\mathrm{SE}) & 60,000\end{array}$
To allocate pension and general expenses to branch operations.
Denver Branch Books
Pension expense (E, -SE) 12,500
General expenses (E, -SE) 30,000
Home office (+SE)
To record expense allocations from home office.
Cheyenne Branch Books
$\begin{array}{ll}\text { Pension expense (E, }-\mathrm{SE}) & 12,500\end{array}$
General expenses (E, -SE) 30,000
Home office (+SE)
42,500
To record expense allocations from home office.
These examples illustrate the basic approach to expense allocations among home office and branch operations. Other expense items are allocated in similar fashion.

## RECONCILIATION OF HOME OFFICE AND BRANCH ACCOUNTS

Reciprocity between home office and branch accounts will not exist at year end if errors have been made in recording reciprocal transactions either on the home office or the branch books, or if transactions have been recorded on one set of books but not on the other. The approach for reconciling home office and branch accounts at year end is similar to the approach used for bank reconciliations. A home office/branch reconciliation is illustrated in Exhibit 10-5 for Empire Corporation's home office and its Rochester branch at December 2003 according to the following assumptions:

1. Balances on December 31, 2003: Home office account (branch books), $\$ 452,300$; Rochester branch account (home office books), \$492,000.
2. The Rochester branch sent a check for $\$ 12,000$ cash to the home office on December 31, 2003. The home office did not receive the check until January 4, 2004.

## EMPIRE CORPORATION <br> HOME OFFICE AND ROCHESTER BRANCH RECONCILIATION AT DECEMBER 31, 2003

|  | Home Office <br> Account <br> (Branch Books) | Rochester <br> Branch Account <br> (Home Office Books) |
| :--- | :---: | :---: |
| Balance per books, December 31, 2003 <br> Cash in transit—Rochester branch to <br> home office | $\$ 452,300$ | $\$ 492,000$ |
| Shipments in transit to Rochester branch <br> Error correction: Advertising expenses <br> of $\$ 8,500$ were recorded as $\$ 5,800$ <br> Adjusted balances, December 31,2003 | 25,000 | $(12,000)$ |

3. The home office shipped merchandise costing $\$ 20,000$ to its Rochester branch on December 28, 2003, at a transfer price of $\$ 25,000$. The merchandise was not received by the Rochester branch until January 8, 2004.
4. Advertising expenses of $\$ 8,500$ were allocated by the home office to the Rochester branch. The expenses were recorded at $\$ 5,800$ by the branch.
The following entry is made on the home office books to reflect cash in transit at December 31, 2003:

| Cash in transit (+A) | 12,000 |  |
| :--- | :--- | :--- |
| $\quad$ Rochester branch $(-\mathrm{A})$ | 12,000 |  |

To record cash in transit on December 31, 2003.
Although it is convenient to use the title "cash in transit" to ensure proper recording of the actual cash receipt, the cash is not in transit from the viewpoint of the combined entity, and it must be reported as cash and not cash in transit in the combined financial statements of the enterprise.

Correcting entries on the books of the Rochester branch to reflect the items in the reconciliation are as follows:
Shipments from home office—in transit (E, -SE$)$
$\quad$ Home office $(+\mathrm{SE})$
To record merchandise in transit from the home office.
Advertising expense $(\mathrm{E},-\mathrm{SE})$
$\quad 25,000$
$\quad$ Home office $(+\mathrm{SE})$
To correct an error in recording an advertising expense
$\quad 2,700$
$\quad$ allocation from home office as $\$ 5,800$ rather than $\$ 8,500$.

After updating the accounts to reflect these correcting entries, the home office and branch accounts have reciprocal balances.

## ILLUSTRATION OF HOME OFFICE AND BRANCH ACCOUNTING

Dasher Corporation of Philadelphia has operated a sales branch in Dot, Rhode Island, for a number of years. All merchandise shipped to the Dot branch is transferred at normal sales prices, which are $125 \%$ of home office cost. The Dot branch also purchases merchandise from outside suppliers. This merchandise is sold by Dot at a $25 \%$ markup based on invoice cost. Balance sheets for Dasher Corporation's home office and its Dot branch at December 31, 2003, are as follows:

Dasher Corporation Home Office and Branch Balance Sheets at December 31, 2003

|  | Home Office | Dot Branch |
| :---: | :---: | :---: |
| Assets |  |  |
| Cash | \$ 25,000 | \$11,000 |
| Accounts receivable-net | 42,000 | 23,000 |
| Inventory | 20,000 | 16,000 |
| Plant assets-net | 70,000 | - |
| Dot branch | 43,000 | - |
| Total assets | \$200,000 | \$50,000 |
| Liabilities and Equity |  |  |
| Accounts payable | \$ 14,000 | \$ 5,000 |
| Other liabilities | 10,000 | 2,000 |
| Loading-branch inventory | 1,600 | - |
| Home office | - | 43,000 |
| Capital stock | 150,000 | - |
| Retained earnings | 24,400 | - |
| Total liabilities and equity | \$200,000 | \$50,000 |


| EXHIBIT 10-6 Comparative Journal Entries for DASHER CORPORATION <br> HOME OFFICE AND DOT BRANCH JOURNAL ENTRIES FOR THE YEAR 2004 |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Item Number | Home Office Books |  |  | Dot Branch Books |  |  |
| 1 | Accounts receivable ( + A) <br> Sales (R, +SE) <br> To record sales on account. | $200,000$ | 200,000 | Accounts receivable (+A) <br> Sales (R, +SE) <br> To record sales on account. | 81,750 | 81,750 |
| 2 | Purchases (E, -SE) <br> Accounts payable (+L) <br> To record purchases on account. | 205,000 | 205,000 | Purchases (E, -SE) <br> Accounts payable (+L) <br> To record purchases on account. | 20,000 | 20,000 |
|  | Dot branch (+A) <br> Shipments to Dot branch ( $-\mathrm{E},+\mathrm{SE}$ ) Loading-branch inventory ( -A ) <br> To transfer merchandise to Dot branch at $125 \%$ of cost. | 50,000 | $\begin{aligned} & 40,000 \\ & 10,000 \end{aligned}$ | Shipments from home office (E, -SE) Home office (+SE) <br> To record receipt of merchandise from home office. | 50,000 | 50,000 |
| 3 | Cash (+A) <br> Accounts receivable ( -A ) <br> To record collections on accounts receivable. | 195,000 | 195,000 | Cash (+A) <br> Accounts receivable ( -A ) <br> To record collections on accounts receivable. | 79,750 | 79,750 |
| 4 | Cash (+A) <br> Dot branch ( -A ) <br> To record receipt of cash from Dot branch. | 55,000 | 55,000 | Home office ( - SE) <br> Cash (-A) <br> To record cash remittance to home office. | 55,000 | 55,000 |
| 5 | Accounts payable ( -L ) <br> Cash (-A) <br> To record payments on account. | 210,000 | 210,000 | Accounts payable ( -L ) <br> Cash (-A) <br> To record payments on account. | 21,000 | 21,000 |
| 6 | Operating expenses $(\mathrm{E},-\mathrm{SE})$ Cash (-A) <br> To record payment of expenses. | 20,000 | 20,000 | Operating expenses $(\mathrm{E},-\mathrm{SE})$ Cash (-A) <br> To record payment of expenses. | 2,000 | 2,000 |
|  | Dot branch (+A) Operating expenses $(-E,+S E)$ | 1,000 | 1,000 | Operating expenses ( $\mathrm{E},-\mathrm{SE}$ ) Home office (+SE) | 1,000 | 1,000 |
|  | To record allocation of expenses to Dot branch. |  |  | To record expenses allocated from home office. |  |  |
| 7 | Dot branch (+A) <br> Operating expenses (E, -SE ) <br> Accumulated depreciation (-A) <br> To record depreciation allocated to Dot branch. | $\begin{aligned} & 1,500 \\ & 6,500 \end{aligned}$ | 8,000 | Operating expenses ( $\mathrm{E},-\mathrm{SE}$ ) <br> Home office (+SE) <br> To record allocation of depreciation from home office. | 1,500 | 1,500 |

The home office maintains all plant asset records for Dasher's home office and Dot branch on its books. Half of the $\$ 16,000$ branch inventory at December 31, 2003, was received from local suppliers, and the remaining $\$ 8,000$ was received from the home office at established transfer prices. Exhibit 10-6 presents a summary of the transactions of Dasher's home office and Dot branch for 2004 and journal entries to record the transactions.

1. Dasher's sales for 2004 were $\$ 281,750$, of which $\$ 200,000$ were home office sales and $\$ 81,750$ were sales made by the Dot branch. All sales were on account.
2. Home office and branch purchases on account for 2004 were $\$ 205,000$ and $\$ 20,000$, respectively. The home office shipped $\$ 40,000$ of merchandise to the Dot branch at a transfer price of $\$ 50,000$.
3. The home office collected $\$ 195,000$ on account during 2004 , and the Dot branch collected $\$ 79,750$.
4. The Dot branch transferred $\$ 55,000$ cash to the home office during 2004.
5. Payments on account were home office, $\$ 210,000$; Dot branch, $\$ 21,000$.
6. During 2004, the home office paid operating expenses of $\$ 20,000$, and the Dot branch paid operating expenses of $\$ 2,000$. Of the operating expenses paid by the home office, $\$ 1,000$ was allocated to the Dot branch.
7. Total depreciation for the year was $\$ 8,000$, of which $\$ 1,500$ was allocated to branch operations.
Year-end inventories are $\$ 25,000$ for the home office and $\$ 10,000$ for the Dot branch, with half of the branch inventory consisting of merchandise acquired from the home office. Thus, total inventories for Dasher corporation on a cost basis are $\$ 34,000$, computed as follows:

| Home office inventory | $\$ 25,000$ |
| :--- | ---: |
| Branch inventory acquired through purchases | 5,000 |
| Branch inventory transferred from home office: $\$ 5,000 \div 1.25$ | 4,000 |
| $\quad$ Total inventories | $\underline{\underline{\$ 34,000}}$ |

Separate cost of sales calculations for inclusion in the combined working papers for the home office and the Dot branch are as follows:

|  | Home Office | Dot Branch |
| :--- | :---: | :---: |
| Inventory January 1, 2004 | $\$ 20,000$ | $\$ 16,000$ |
| Purchases | 205,000 | 20,000 |
| Shipments to branch | $(40,000)$ | - |
| Shipments from home office | $-\overline{50,000}$ |  |
| $\quad$ Goods available for sale | 185,000 | $\underline{86,000}$ |
| Inventory December 31, 2004 | $\underline{(25,000})$ | $\underline{(10,000})$ |
| $\quad$ Cost of sales | $\underline{\$ 160,000}$ | $\underline{\underline{\$ 76,000}}$ |

Trial balances prepared at December 31, 2004, after the transactions summarized in Exhibit 10-6 were recorded, and inventory items grouped into cost of sales categories are shown in the first two columns of Exhibit 10-7. These trial balances were taken before the home office recorded income from the Dot branch for the year, so the home office and branch accounts have reciprocal balances.

The working paper entries needed to combine the accounts of the home office and branch in general journal form follow:
a Loading in branch inventory (+A) $\quad \mathbf{1 , 6 0 0}$
$\begin{array}{ll}\text { Cost of sales }(-E,+S E) & \mathbf{1 , 6 0 0}\end{array}$
To eliminate loading in beginning branch inventory now included in cost of sales.
b Loading in branch inventory (+A) $\mathbf{1 0 , 0 0 0}$
$\begin{array}{ll}\text { Cost of sales }(-E,+S E) & \mathbf{1 0 , 0 0 0}\end{array}$
To eliminate loading in current-year shipments to branch.
c Cost of sales (E, -SE)
Inventories ( $-\mathbf{A}$ )
To eliminate loading in ending branch inventory.
d Home office (-SE)
Dot branch ( -A )
40,500

To eliminate reciprocal home office and branch balances.

The home office and branch working papers in Exhibit 10-7 do not contain a retained earnings column. Dasher's net income for the period is the only item affecting the ending retained earnings

## EXHIBIT 10-7

Combining Working Papers

DASHER CORPORATION
HOME OFFICE AND BRANCH WORKING PAPERS FOR THE YEAR ENDED DECEMBER 31, 2004
(IN THOUSANDS)

|  | Home Office | Dot Branch | Adjustments and Eliminations | Income Statement | Balance Sheet |
| :---: | :---: | :---: | :---: | :---: | :---: |
| Debits Cash | \$ 45 | \$ 12.75 |  |  | \$ 57.75 |
| Accounts receivable-net | 47 | 25 |  |  | 72 |
| Inventories | 25 | 10 | c 1 |  | 34 |
| Plant assets-net | 62 |  |  |  | 62 |
| Dot branch | 40.5 |  | d 40.5 |  |  |
| Cost of sales | 160 | 76 | $\begin{array}{llll}  & & & \text { a } \\ \text { c } & 1.6 \\ \text { c } & 1 & & \text { b } \\ \hline \end{array}$ | \$(225.4) |  |
| Operating expenses | 25.5 | 4.5 |  | (30) |  |
|  | \$405 | $\underline{\$ 128.25}$ |  |  | $\underline{\$ 225.75}$ |
| Credits <br> Accounts payable | \$ 9 | \$ 4 |  |  | \$ 13 |
| Other liabilities | 10 | 2 |  |  | 12 |
| Loading in branch inventory | 11.6 |  | $\begin{array}{ll} \text { a } & 1.6 \\ \text { b } & 10 \end{array}$ |  |  |
| Home office |  | 40.5 | d 40.5 |  |  |
| Capital stock | 150 |  |  |  | 150 |
| Retained earnings January 1, 2004 | 24.4 | - |  | . | 24.4 |
| Sales | 200 | 81.75 |  | 281.75 |  |
|  | \$405 | $\underline{\$ 128.25}$ |  |  |  |
| Net income |  |  |  | \$ 26.35 | 26.35 |
|  |  |  |  |  | \$225.75 |

balance, so it is convenient to omit the separate retained earnings column and to carry net income for the period directly to the balance sheet column.

Adjusting and closing entries for the Dot branch and home office are as follows:

## Dot Branch Closing Entry

| Sales $(-\mathrm{R},-\mathrm{SE})$ | 81,750 |
| :--- | :--- |
| Inventory December 31, $2004(+\mathrm{A})$ | 10,000 |

Inventory January 1, 2004 ( -A )
16,000
$\begin{array}{ll}\text { Purchases }(-E,+S E) & \text { 20,000 }\end{array}$
Shipments from home office ( $-\mathrm{E},+\mathrm{SE}$ ) 50,000
$\begin{array}{ll}\text { Operating expenses }(-\mathrm{E},+\mathrm{SE}) & 4,500\end{array}$
Home office (+SE)
(Continued)

Home Office Adjusting and Closing Entries

| Dot branch (+A) | 1,250 |  |
| :--- | :---: | :---: |
| Dot branch profit (R, +SE) |  | 1,250 |
| Loading in branch inventory (E, - SE $)$ | 10,600 |  |
| Dot branch profit (R, +SE) |  | 10,600 |

Unrealized profit per books of $\$ 11,600$, less $\$ 1,000$
unrealized profit in branch ending
inventory $=\$ 10,600$ adjustment .

| Sales (-R, -SE) | 200,000 |  |
| :--- | ---: | ---: |
| Inventory December 31, 2004 (+A) | 25,000 |  |
| Shipments to Dot branch (E, -SE) | 40,000 |  |
| Dot branch profit (-R, -SE) | 11,850 |  |
| $\quad$ Inventory January 1, 2004 (-A) |  | 20,000 |
| Purchases (-E, +SE) | 205,000 |  |
| Operating expenses (-E, +SE) | 26,500 |  |
| $\quad$ Retained earnings (+SE) |  | 26,350 |

The $\$ 1,250$ income reported by the branch does not include any margin on goods received from the home office. This element of branch profit is recorded by the home office when it adjusts its loading account at year end. Branch income for the year on a cost basis to the business entity is $\$ 11,850$, an amount that appears in the separate home office income statement for 2004.

Comparative balance sheets and income statements for Dasher Corporation's home office, its Dot branch, and its home office and branch combined appear in Exhibit 10-8. These statements are presented to highlight differences between separate home office and branch statements and combined statements for the enterprise. Note that the cost of sales on the home office books is equal to $80 \%$ of home office sales ( $\$ 160,000 \div \$ 200,000$ ), and that combined cost of sales is equal to $80 \%$ of combined sales $(\$ 225,400 \div \$ 281,750)$, reflecting the companywide policy of setting sales prices at $25 \%$ above cost. This relationship does not exist between branch cost of sales and sales

## EXHIBIT 10-8 <br> Separate Home Office and Branch and Combined Financial Statements

## DASHER CORPORATION

COMPARATIVE FINANCIAL STATEMENTS AT AND FOR THE YEAR ENDED DECEMBER 31, 2004

|  | Home Office | Dot Branch | Combined |
| :---: | :---: | :---: | :---: |
| Balance Sheets-December 31, 2004 |  |  |  |
| Assets |  |  |  |
| Cash | \$ 45,000 | \$12,750 | \$ 57,750 |
| Accounts receivable-net | 47,000 | 25,000 | 72,000 |
| Inventories December 31, 2004 | 25,000 | 10,000 | 34,000 |
| Dot branch | 41,750 | - |  |
| Plant assets-net | 62,000 | = | 62,000 |
| Total assets | \$220,750 | \$47,750 | \$225,750 |
| Liabilities and Equity |  |  |  |
| Accounts payable | \$ 9,000 | \$ 4,000 | 13,000 |
| Other liabilities | 10,000 | 2,000 | 12,000 |
| Loading-branch inventory | 1,000 | - | - |
| Home office |  | 41,750 |  |
| Capital stock | 150,000 | - | 150,000 |
| Retained earnings | 50,750 | - | 50,750 |
| Total liabilities and equity | \$220,750 | \$47,750 | \$225,750 |
| Income Statements for 2004 |  |  |  |
| Sales | \$200,000 | \$81,750 | \$281,750 |
| Dot branch income | 11,850 | $\underline{81,750}$ | - |
|  | 211,850 | 81,750 | 281,750 |
| Cost of sales | $(160,000)$ | $(76,000)$ | $(225,400)$ |
| Operating expenses | $(25,500)$ | $(4,500)$ | $(30,000)$ |
| Net income | \$ 26,350 | \$ 1,250 | \$ 26,350 |

because branch shipments from the home office are recorded on the branch books at selling prices. All the items in the comparative statements have been covered individually, so we do not provide additional discussion.

Enterprises frequently conduct activities at diverse business locations by means of branches and sales agencies. Separate accounting systems are not required for sales agency operations, but the accounting system of the business entity may be expanded in order to provide information about agency operations for purposes of planning, control, and evaluation. By contrast, home office and branch operations are accounted for through separate home office and branch accounting systems. The home office accounts for its investment in the net assets of its branches by means of "branch" accounts that are reciprocal to "home office" accounts on the books of the branches. Reciprocal home office and branch accounts are eliminated when home office and branch financial statements are combined into financial statements for the enterprise.

Transactions between a home office and its branches require journal entries that are unique to home office and branch accounting systems. Entries to account for other transactions are recorded in the usual manner. Merchandise shipments to branches and related transfer pricing strategies require special attention in order to avoid recognition of unrealized profits. Other areas of concern in home office and branch accounting include expense allocation, account reconciliation, and yearend accounting procedures. Separate home office and branch financial statements are used only for internal purposes. Financial statements for the enterprise as a whole are developed by combining the separate statements of the home office and its branches.

## ASSIGNMENT MATERIAL

W 10-1
W 10-2

W 10-3
W 10-4
Alternative account titles for the branch account on the books of the home office include "Tampa
branch," "investment in Tampa branch," and "Tampa branch-current." Describe the nature and
Alternative account titles for the branch account on the books of the home office include "Tampa
branch," "investment in Tampa branch," and "Tampa branch-current." Describe the nature and function of this account.

Explain the nature of the "shipments to branch" account on the home office books and the "shipments from home office" account on the branch books.
W 10-6
The accounts "shipments to branch" and "shipments from home office" may or may not have reciprocal balances. When should the account balances be reciprocal and when would they be different?
W 10-7
W 10-8

W 10-9

W 10-10
How does branch accounting differ from accounting for sales agencies?
Should a company maintain separate accounts for subsidiary records in order to identify the revenues and expenses associated with operations of each of its sale agencies? Discuss.

When are expenses paid by a sales agency recorded on the books of the central accounting unit of the enterprise?

W 10-5 What advantage can you see for a firm to set transfer prices to its branches at normal sales prices?
Telestar Company ships merchandise to its Denver branch at $30 \%$ above cost. If the Denver branch has a beginning inventory of $\$ 39,000$ and records shipments from home office of $\$ 780,000$, what should be the year-end balance of the "loading" account on the books of the home office before adjusting entries? What should the balance be after adjusting entries, assuming that the ending inventory of the Denver branch is $\$ 58,500$ ?
Topper Corporation's home office shipped merchandise to its Pine branch at a cost of $\$ 20,000$ and also paid $\$ 1,000$ shipping costs. Pine branch shipped this merchandise to Spruce branch a few days later and paid $\$ 500$ shipping costs. If Topper's home office had shipped the merchandise directly to Spruce branch, the shipping cost would have been $\$ 900$. Prepare journal entries on the books of the home office to record these transactions.
Does the allocation of home office expenses to branch operations affect the income of an enter- prise? If not, what is the advantage of such allocation? Discuss.

W 10-11
W 10-12

W 10-13

W 10-14

W 10-15
Medina Corporation has operations in two locations-a main plant and a branch plant. The branch receives most of its inventory from the main plant, but it also purchases some items from local suppliers. The main plant transfers merchandise to the branch at $120 \%$ of cost, and this merchandise is inventoried by the branch at billed prices. The following data for the year 2003 are available:

|  | Main Plant <br> Books | Branch Plant <br> Books |
| :--- | ---: | :---: |
| Inventory January 1 | $\$ 126,000$ | $\$ 24,000$ |
| Purchases | $1,400,000$ | 48,000 |
| Shipments to branch | 300,000 | 360,000 |
| Shipments from home office | 120,000 | 26,000 |

One-fourth of the beginning branch inventory was acquired from outside suppliers. The branch ending inventory includes $\$ 5,000$ from outside suppliers.

REQUIRED: Determine the cost of goods sold amount to be included in the published income statement of Medina Corporation for the year 2003.

W 10-16
Liberty Company operates two stores-the home office store and the Maywood branch. On December 31, 2003, the Maywood branch account on the home office books has a balance of $\$ 340,000$. On this same date, the Maywood branch books show a home office account balance of $\$ 319,000$.

Both stores use a standard $120 \%$ markup on cost. However, Liberty's home office ships merchandise to the Maywood branch at cost. Maywood's ending inventory includes $\$ 20,000$ of merchandise received from the home office.

Maywood remitted $\$ 15,000$ to the home office on December 30, 2003. However, the check was not delivered until January 5, 2004. The home office allocated $\$ 5,000$ general expenses to the Maywood branch, but this expense allocation had not been recorded by the Maywood branch at year end.

Maywood paid $\$ 2,000$ for advertising "after Christmas" sales that were to be allocated equally between the two stores. The home office has not recorded its share of this expense.

REQUIRED: Prepare a reconciliation of the home office and branch accounts.

Diazo Corporation operates a main store at its home office and a branch store in another state. The branch purchases most of its merchandise from the home office at $10 \%$ above home office cost. All merchandise acquired from other suppliers is accounted for by the branch at original cost. At September 30, 2007, the records of the branch indicated the following:

| September sales | $\$ 70,000$ |  |
| :--- | :---: | :--- |
| Inventory September 1 | $17,600^{*}$ | $(50 \%$ from outside suppliers) |
| Shipments from home office | 27,500 | (at billed prices) |
| Purchases from outsiders | 12,000 |  |
| Expenses | 20,000 |  |
| Inventory September 30 | $15,000^{*}$ | $(\$ 4,000$ from outside suppliers) |
| *Merchandise acquired from the home office is inventoried at billed prices. |  |  |

## REQUIRED:

1. Prepare all necessary adjusting and closing entries on the branch books at September 30, 2007.
2. Prepare all necessary adjusting entries on the home office books at September 30, 2007, to adjust the home office records for the branch operations for September.

W 10-18
Eastland Corporation has two branches to which merchandise is transferred at cost plus 20\%, plus freight charges. On November 30, 2006, Eastland shipped merchandise that cost \$5,500 to its Charlotte branch, and the $\$ 200$ shipping charge was paid by Eastland. On December 15, 2006, the Raleigh branch encountered an inventory shortage, and the Charlotte branch shipped the merchandise to the Raleigh branch at a freight cost of $\$ 160$ paid by the Charlotte branch. Shipping charges from the home office to the Raleigh branch would have been $\$ 175$.

1. Eastland will record the $\$ 5,500$ shipment to the Charlotte branch, together with the $\$ 200$ shipping charge, in a journal entry that includes the following:
a. Shipments from home office, \$6,600
b. Shipments to Charlotte branch, $\$ 5,700$
c. Unrealized profit-branch inventory, $\$ 1,100$
d. Investment in Charlotte branch, \$5,700
2. The Charlotte branch should record the transfer of merchandise to the Raleigh branch by either a debit or a credit entry that includes the following:
a. Shipments from home office, $\$ 5,500$
b. Raleigh branch, $\$ 6,975$
c. Home office, $\$ 6,960$
d. Inventory, $\$ 5,660$
3. If the merchandise is unsold at year end, the Raleigh branch will inventory the merchandise at:
a. $\$ 6,000$
b. $\$ 6,975$
c. $\$ 6,760$
d. $\$ 6,775$

W 10-19

N 10-20
4. If the merchandise is unsold at year end, Eastland Corporation will include it as an asset in its annual report to stockholders in the amount of:
a. $\$ 5,500$
b. $\$ 5,660$
c. $\$ 5,675$
d. $\$ 5,875$

On December 3, 2003, the home office of Bristol Office Supply Company recorded a shipment of merchandise to its South Fork branch as follows:

| South Fork branch (+A) | 30,000 |  |
| :--- | ---: | ---: |
| Shipments to South Fork branch (-E, + SE $)$ | 25,000 |  |
| Unrealized profit in South Fork branch inventory (-A) | 4,000 |  |
| Cash (for freight charges) (-A) | 1,000 |  |

The South Fork branch sells $40 \%$ of the merchandise to outside entities during the rest of December 2003. The books of the home office and Bristol branches are closed on December 31 of each year.

On January 5, 2004, the South Fork branch transfers half of the original shipment to the Sandy branch, and the South Fork branch pays $\$ 500$ freight on the shipment.

## REQUIRED:

1. Prepare the journal entry on the books of the South Fork branch to record receipt of the shipment from the home office on December 3, 2003.
2. At what amounts should the $60 \%$ of the merchandise remaining unsold at December 31, 2003, be included in (a) the inventory of the South Fork branch at December 31, 2003, and (b) the published balance sheet of Bristol Office Supply Company at December 31, 2003?
3. Prepare journal entries on the books of (a) the home office, (b) the South Fork branch, and (c) the Sandy branch for the January 3, 2004, transfer, assuming that the freight cost of the merchandise from the home office to the Sandy branch would have been $\$ 600$.

Summarized data taken from the trial balances of Manning Corporation's home office and branch at December 31, 2005, are as follows:

|  | Home Office | Branch |
| :---: | :---: | :---: |
| Other assets | \$340,000 | \$ 61,200 |
| Branch | 50,000 | - |
| Inventory, January 1 | 10,000 | 4,800 |
| Purchases | 80,000 | - |
| Shipments from home office | - | 24,000 |
| Expenses | 20,000 | 10,000 |
|  | \$500,000 | \$100,000 |
| Liabilities | \$ 25,200 | \$ 10,000 |
| Loading in beginning branch inventory | 800 | - |
| Home office | - | 50,000 |
| Capital stock | 200,000 | - |
| Retained earnings, January 1 | 130,000 | - |
| Sales | 120,000 | 40,000 |
| Shipments to branch | 24,000 | - |
|  | \$500,000 | \$100,000 |

The home office ships merchandise to its branch at $120 \%$ of home office cost. At December 31, 2005, the home office inventory at cost was $\$ 15,000$ and the branch inventory at transfer prices was $\$ 6,000$.

## REQUIRED

1. Prepare a schedule of cost of sales.
2. Prepare comparative home office, branch, and combined income statements for Manning Corporation for the year ended December 31, 2005.

W 10-21

W 10-22

Naylor Corporation sells merchandise to independent retailers as well as to its own branch retail outlet for resale to customers. Sales to the branch outlet are made at $130 \%$ of Naylor's cost. Selected items from the trial balances of Naylor's home office and the branch outlet are as follows:

|  | Home Office <br> Books | Branch <br> Books |
| :--- | :---: | ---: |
| Debits | $\$ 120,000$ | $\$ 97,500$ |
| Inventory January 1 | 630,000 | - |
| Purchases | $-\overline{0}$ | 312,000 |
| Shipments from Naylor | 200,000 | 120,000 |
| Expenses | 240,000 |  |
| Credits | 830,000 | - |
| Shipments to branch | 94,500 | 540,000 |
| Sales | - |  |

The December 31, 2003, home office inventory is $\$ 90,000$. Branch ending inventory at the transfer price is $\$ 39,000$.

## REQUIRED

1. Prepare a closing entry for the branch and adjusting and closing entries for the home office.
2. Prepare a combined income statement for Naylor Corporation using a cost of goods sold summary caption.

Home office and branch accounts for Michael Company showing activities for the month of July 2007 follow:

HOME OFFICE ACCOUNT (BRANCH BOOKS)

| Cash remitted to home office <br> Merchandise returned <br> to home office | $\$ 42,000$ | June 30,2007, balance <br> Shipment from home | $\$ 15,000$ |
| :--- | :---: | :---: | :---: |
| Machine charged to home <br> office | 3,000 | 5,000 | office (cost) <br> Expenses allocated <br> from home office <br> Home office note collected <br> with $\$ 100$ interest |

## INVESTMENT IN BRANCH ACCOUNT (HOME OFFICE BOOKS)

| June 30, 2007, balance | $\$ 15,000$ | Cash received from branch | $\$ 36,000$ |
| :--- | ---: | :--- | ---: |
| Shipments to branch (cost) | 37,000 | Machine purchased by branch | 5,000 |
| Expenses allowed to branch | 15,400 |  |  |
| Note collected by branch | 2,000 |  |  |

Except for a branch error in recording expense allocations and a home office error in not recording interest, all differences in the accounts are due to timing differences in recording reciprocal information.

## REQUIRED

1. Prepare a reconciliation of the home office account (branch books) and the investment in branch account (home office books) as of July 31, 2007.
2. Prepare a single correcting journal entry to bring the home office account on the branch books up to date on July 31, 2007.
3. Prepare a single correcting journal entry to bring the investment in branch account on the home office books up to date on July 31, 2007.

Summary adjusted trial balances for the home office and branch of Tanker Corporation at December 31, 2003, are as follows:

|  | Home Office | Branch |
| :---: | :---: | :---: |
| Debits |  |  |
| Other assets | \$ 530,000 | \$165,000 |
| Inventories January 1, 2003 | 50,000 | 45,000 |
| Branch | 200,000 | - |
| Purchases | 500,000 | - |
| Shipments from home office | - | 240,000 |
| Expenses | 120,000 | 50,000 |
| Dividends | 100,000 | - |
| Total debits | \$1,500,000 | \$500,000 |
| Credits |  |  |
| Other liabilities | \$ 90,000 | \$ 25,000 |
| Capital stock | 500,000 | - |
| Retained earnings | 100,000 | - |
| Home office | - | 175,000 |
| Unrealized profit in branch inventory | 10,000 | - |
| Sales | 537,500 | 300,000 |
| Shipments to branch | 200,000 | - |
| Branch profit | 62.500 | $\square$ |
| Total credits | \$1,500,000 | \$500,000 |

## ADDITIONAL INFORMATION

1. The home office ships merchandise to its branch at $120 \%$ of home office cost.
2. Inventories at December 31, 2003, are $\$ 70,000$ for the home office and $\$ 60,000$ for the branch. The branch inventory is at transfer prices.

## REQUIRED

1. Journalize the closing entries for the branch at December 31, 2003.
2. Journalize the closing entries for the home office at December 31, 2003.
3. Prepare a combined balance sheet for Tanker Corporation at December 31, 2003.
4. Prepare a combined income statement for Tanker Corporation for the year ended December 31, 2003.

Comparative data for Dalton Corporation's home office and its branches are summarized as follows:

|  | Home Office | Salina Branch | Wichita Branch |
| :---: | :---: | :---: | :---: |
| Cash | \$ 67,000 | \$ 43,000 | \$ 46,000 |
| Inventory January 1 | 83,000 | 22,000 | 33,000 |
| Other current assets | 50,000 | 20,000 | 25,000 |
| Salina branch | 90,000 | - | - |
| Wichita branch | 60,000 | - | - |
| Shipments from home office | - | 55,000 | 66,000 |
| Purchases | 150,000 | - | - |
| Expenses | 100,000 | 40,000 | 30,000 |
|  | \$600,000 | \$180,000 | \$200,000 |
| Current liabilities | \$ 34,000 | \$ 10,000 | \$ 20,000 |
| Capital stock | 200,000 | - | - |
| Retained earnings | 40,000 | - | - |
| Home office | - | 90,000 | 60,000 |
| Loading-Salina branch | 7,000 | - | - |
| Loading-Wichita branch | 9,000 | - | - |
| Sales | 200,000 | 80,000 | 120,000 |
| Shipments to Salina branch | 50,000 | - | - |
| Shipments to Wichita branch | 60,000 |  |  |
|  | \$600,000 | \$180,000 | \$200,000 |

Ending inventories are $\$ 40,000$ for the home office, $\$ 27,500$ for the Salina branch, and $\$ 28,600$ for the Wichita branch.

REQUIRED: Prepare an income statement for the home office of Dalton Corporation for the year (not a combined income statement).


Isaac Corporation retails merchandise through its home office store and through a branch store in a distant city. Separate ledgers are maintained by the home office and the branch. The branch store purchases merchandise from the home office (at $120 \%$ of home office cost) as well as from outside suppliers. Selected information from the December 31, 2007, trial balances of the home office and branch is as follows:

|  | Home Office | Branch |
| :--- | ---: | ---: |
| Sales | $\$ 120,000$ | $\$ 60,000$ |
| Shipments to branch | 16,000 | - |
| Purchases | 70,000 | 11,000 |
| Inventory, January 1, 2007 | 40,000 | 30,000 |
| Shipments from home office | - | 19,200 |
| Expenses | 28,000 | 12,000 |
| Unrealized profit in branch inventory | 7,200 | - |

## ADDITIONAL INFORMATION

1. The entire difference between the shipment accounts is due to the practice of billing the branch at cost plus 20\%.
2. December 31, 2007, inventories are $\$ 40,000$ and $\$ 20,000$ for the home office and the branch, respectively. (Note: The branch purchased $16 \%$ of its ending inventory from outside suppliers.)
3. Branch beginning and ending inventories include merchandise acquired from the home office as well as from outside suppliers. Merchandise acquired from the home office is inventoried at $120 \%$ of home office cost.

## REQUIRED

1. Prepare a single closing journal entry for the branch books at December 21, 2007.
2. Prepare journal entries to adjust the home office books for branch activities for 2007. (Hint: Two entries are required.)
3. Prepare a single closing journal entry for the home office books at December 31, 2007.
4. Prepare a combined income statement for Isaac Corporation for the year ended December 31, 2007.

Fast-Stop has three all-night grocery stores located in western Virginia. Each store has a branch manager with authority to accept inventory items at home office cost plus $10 \%$ or to purchase from outside wholesalers, at his or her discretion.

Inventories at December 31, 2003, were as follows:

| Home office | $\$ 110,900$ cost |
| :--- | ---: |
| Dublin branch | 26,400 transfer price |
| Radford branch | 29,700 transfer price |
| Blacksburg branch | 46,200 transfer price |

Summary information for Fast-Stop and its branches at December 31, 2003, includes the following accounts and amounts.

|  | Home Office | Dublin Branch | Radford <br> Branch | Blacksburg Branch |
| :---: | :---: | :---: | :---: | :---: |
| Cash | \$ 42,000 | \$ 6,000 | \$ 44,000 | \$ 8,000 |
| Inventories | 60,900 | \$ 37,400 | \$ 33,000 | 18,700 |
| Other current assets | 45,100 | 26,600 | 40,000 | 53,300 |
| Plant assets-net | 200,000 | - | - | - |
| Dublin branch | 40,000 | - | - | - |
| Radford branch | 92,000 | - | - | - |
| Blacksburg branch | 50,000 | - | - | - |
| Purchases | 1,000,000 | - | - | - |
| Shipments from home office | - | 330,000 | 275,000 | 440,000 |
| Expenses | 20,000 | 50,000 | 48,000 | 80,000 |
|  | \$1,550,000 | \$450,000 | \$440,000 | \$600,000 |
| Liabilities | \$ 46,900 | \$ - | - | - |
| Capital stock | 400,000 | - | - | - |
| Retained earnings | 50,000 | - | - | - |

[^1]Separate financial statements of Tiller Company's home office and branch for 2003 are summarized as follows:

|  | Home Office | Branch |
| :---: | :---: | :---: |
| Income Statements for the Year Ended December 31, 2003 |  |  |
| Sales | \$1,650,000 | \$800,000 |
| Income from branch | 218,000 |  |
| Total revenue | 1,868,000 | 800,000 |
| Less Cost of goods sold |  |  |
| Beginning inventory | \$ 250,000 | \$104,000* |
| Purchases | 800,000 | 120,000 |
| Shipments to branch | $(200,000)$ | - |
| Shipments from home office | - | 240,000 |
| Goods available for sale | 850,000 | 464,000 |
| Inventory, December 31 | $(200,000)$ | $(114,000)^{\dagger}$ |
| Cost of goods sold | 650,000 | 350,000 |
| Gross profit | 1,218,000 | 450,000 |
| Expenses | $(700,000)$ | $(270,000)$ |
| Net income | \$ 518,000 | \$180,000 |

## Retained Earnings Statement

for the Year Ended December 31, 2003
Retained earnings-beginning \$ 132,000
Home office-preclosing balance
Add: Net income
Less: Dividends
Retained earnings/home office balance-ending

| $\$ 132,000$ | $-\overline{0}$ |
| ---: | ---: |
| 518,000 | $\$ 250,000$ |
| $(400,000)$ | $-\overline{180,000}$ |
| $\underline{\$ 250,000}$ | $\underline{\$ 430,000}$ |

Balance Sheet at December 31, 2003
Cash
Accounts receivable-net

| Cash | $\$ 64,000$ | $\$ 56,000$ |
| :--- | ---: | ---: |
| Accounts receivable-net | 320,000 | 180,000 |
| Inventories | 200,000 | 114,000 |
| Unrealized profit in branch inventory | $(14,000)$ | - |
| Plant assets-net | 800,000 | 200,000 |
| Branch | $\underline{\$ 1,800,000}$ | $\underline{-1000}$ |
| $\quad$ Total assets | $\underline{5500,000}$ |  |
| Accounts payable | 150,000 | $\$ 80,000$ |
| Other liabilities | $1,000,000$ | 40,000 |
| Capital stock | 250,000 | - |
| Retained earnings | $\underline{\$ 1,800,000}$ | $\underline{430,000}$ |
| Home office | $\underline{\underline{\$ 550,000}}$ |  |

[^2]REQUIRED: Prepare working papers to combine the operations of Tiller's home office and branch using the cost of goods sold summary approach with supporting schedules.

The after-closing balances of Carler Corporation's home office and its branch at January 1, 2003, were as follows:

|  | Home Office | Branch |
| :---: | :---: | :---: |
| Cash | \$ 7,000 | \$ 2,000 |
| Accounts receivable-net | 10,000 | 3,500 |
| Inventory | 15,000 | 5,500 |
| Plant assets-net | 45,000 | 20,000 |
| Branch | 28,000 | - |
| Total assets | \$105,000 | \$31.000 |
| Accounts payable | \$ 4,500 | \$ 2,500 |
| Other liabilities | 3,000 | 500 |
| Unrealized profit-branch inventory | 500 | - |
| Home office | - | 28,000 |
| Capital stock | 80,000 | - |
| Retained earnings | 17,000 | - |
| Total equities | \$105,000 | \$31,000 |

A summary of the operations of the home office and branch for 2003 follows:

1. Home office sales: $\$ 100,000$, including $\$ 33,000$ to the branch. A standard $10 \%$ markup on cost applies to all sales to the branch. Branch sales to its customers totaled \$50,000.
2. Purchases from outside entities: home office, $\$ 50,000$; branch, $\$ 7,000$.
3. Collections from sales: home office, $\$ 98,000$ (including $\$ 30,000$ from branch); branch collections, $\$ 51,000$.
4. Payments on account: home office, $\$ 51,500$; branch, $\$ 4,000$.
5. Operating expenses paid: home office, $\$ 20,000$; branch, $\$ 6,000$.
6. Depreciation on plant assets: home office, $\$ 4,000$; branch, $\$ 1,000$.
7. Home office operating expenses allocated to the branch, $\$ 2,000$.
8. At December 31, 2003, the home office inventory is $\$ 11,000$ and the branch inventory is $\$ 6,000$, of which $\$ 1,050$ was acquired from outside suppliers.

## REQUIRED

1. Prepare journal entries to reflect the foregoing information in the accounts of the home office and the branch.
2. Post the journal entries to ledge accounts.
3. Prepare trial balances for the home office and branch.
4. Construct working papers to combine the activities of the home office and branch into financial statements.
5. Prepare closing entries for the branch and adjusting and closing entries for the home office.

Anselmo Company operates retail hobby shops from the main store and a branch store. Merchandise is shipped from the main store to the branch and billed to the branch at an arbitrary $10 \%$ markup. Trial balances of the main store and branch as of December 31, 2006, are as follows:

|  | Main Store | Branch |
| :--- | ---: | ---: |
| Debits |  |  |
| Cash | $\$ 1,500$ | $\$ \quad 1,000$ |
| Accounts receivable-net | 200 | - |
| Inventory December 31, 2005 | 3,500 | 2,500 |
| Building-net | 60,000 | 18,000 |
| Equipment-net | 30,000 | 12,000 |
| Branch store | 32,300 | - |
| Purchases | 240,000 | 11,000 |
| Shipments from home office | - | 99,000 |
| Other expenses | $\underline{15,000}$ | $\underline{7,000}$ |
|  | $\underline{\$ 38,500}$ | $\underline{\$ 150,500}$ |

(Continued)

|  | Main Store | Branch |
| :---: | :---: | :---: |
| Credits |  |  |
| Accounts payable | \$ 15,000 | \$ 500 |
| Unrealized inventory profit | 9,200 | - |
| Main store | - | 30,000 |
| Capital stock | 50,000 | - |
| Retained earnings | 16,000 | - |
| Sales | 200,000 | 120,000 |
| Shipments to branch | 90,000 | - |
| Profit from branch | 2,300 | - |
|  | \$382.500 | \$150,500 |

Inventories on hand at December 31, 2006, at the main store and branch are $\$ 3,000$ and $\$ 1,800$, respectively. The December 31, 2005, branch inventory includes merchandise purchased from outsiders of $\$ 300$, and the December 31, 2006, branch inventory includes $\$ 150$ of merchandise purchased from outsiders.

## REQUIRED

1. Prepare a schedule of cost of goods sold.
2. Prepare working papers to combine the main store and the branch accounts for the year 2006.

Trial balances for Bear Corporation and its two branches at December 31, 2006, are as follows:

|  | Home Office | Branch A | Branch B |
| :---: | :---: | :---: | :---: |
| Debits |  |  |  |
| Cash | \$ 15,000 | \$ 1,300 | \$ 6,400 |
| Inventory January 1, 2006 | 34,000 | 5,500 | 8,800 |
| Other assets | 300,000 | 150,000 | 125,000 |
| Branch A | 100,000 | - | - |
| Branch B | 81,000 | - | - |
| Purchases | 350,000 | - | - |
| Shipments from home office | - | 68,200 | 41,800 |
| Other expenses | 120,000 | 35,000 | 38,000 |
|  | \$1,000,000 | \$260,000 | \$220,000 |
| Credits |  |  |  |
| Liabilities | \$ 60,000 | \$ 16,000 | \$ 25,000 |
| Home office | - | 94,000 | 75,000 |
| Sales | 500,000 | 150,000 | 120,000 |
| Shipments to Branch A | 73,700 | - | - |
| Shipments to Branch B | 46,200 | - | - |
| Loading in December 31, <br> 2005, inventories |  |  |  |
| Capital stock | 300,000 | - | - |
| Retained earnings | 18,800 | - - | - - |
|  | \$1,000,000 | \$260,000 | \$220,000 |

## ADDITIONAL INFORMATION

1. Inventories on hand, excluding all goods in transit on December 31, 2006, are as follows:

| Home office (cost) | $\$ 31,000$ |
| :--- | ---: |
| Branch A (billing prices) | 7,260 |
| Branch B (billing prices) | 8,250 |

2. All differences between home office and branch accounts are due to cash in transit and merchandise in transit. (All cash in transit is from branch to home office.)
3. Bear consistently uses a standard markup on all goods shipped to its branches.

REQUIRED: Prepare working papers to combine the operations of Bear Corporation's home office and its branches at and for the year ended December 31, 2006.

Selected information from the trial balances for the home office and the branch of Certy Company at December 31, 2008, is provided. These trial balances cover the period from December 1 to December 31, 2008. The branch acquires some of its merchandise from the home office (the branch is billed

at $20 \%$ above the cost to the home office) and some of it from outsiders. Differences in the shipments accounts result entirely from the home office policy of billing the branch at $20 \%$ above cost.

|  | Home Office | Branch |
| :--- | :---: | ---: |
| Sales | $\$ 60,000$ | $\$ 30,000$ |
| Shipments to branch | 8,000 | - |
| Shipments to branch-loading | 3,600 | - |
| Purchases (outsiders) | 35,000 | 5,500 |
| Shipments from home office | - | 9,600 |
| Merchandise inventory December 1, 2008 | 20,000 | 15,000 |
| Expenses | 14,000 | 6,000 |

## ADDITIONAL INFORMATION

Merchandise inventory, December 31, 2008—home office, \$20,000; branch, $\$ 10,000$.

## REQUIRED

1. How much of the December 1 inventory of the branch represents purchases from outsiders and how much represents goods acquired from the home office?
2. The ending inventory of the branch consists of merchandise purchased from the home office of $\$ 8,400$ and from outsiders of $\$ 1,600$. What entry is necessary on the home office books to adjust the "shipments to branch-loading" account at December 31, 2008?
3. Prepare the income statement to be submitted by the branch to the home office for the month of December 2008.
4. Prepare the income statement for the home office for December 2008, showing separately the results of home office and branch operations (not a combined or consolidated statement).

Eastman Corporation has three distribution centers-the main office, Buffalo branch, and Carson branch. All merchandise is purchased through the main office and billed to the branches at 20\% above cost. Trial balances for the three locations at December 31, 2005, are as follows:

|  | Main <br> Office | Buffalo <br> Branch | Carson <br> Branch |
| :--- | ---: | ---: | ---: |
| Cash | $\$ 26,000$ | $\$ 14,500$ | $\$ 25,000$ |
| Inventory December 31, 2004 | 82,000 | - | 12,000 |

## ADDITIONAL INFORMATION

1. At December 31, 2005, the Buffalo branch deposited $\$ 2,000$ to the account of the main office.
2. On December 30, 2005, the main office sent a $\$ 3,000$ check to the Carson branch to replenish Carson's working capital.
3. Inventories at December 31, 2005, are as follows:

| Home office (cost) | $\$ 86,000$ |
| :--- | ---: |
| Buffalo branch (billed prices) | 8,400 |
| Carson branch (billed prices) | 7,200 |

These inventories do not include goods in transit.

Control Products Corporation has two branches, A and B, to which merchandise is billed at $20 \%$ above cost. Unadjusted trial balances of the three entities at December 31, 2007, are summarized as follows:

|  | Home Office | Branch A | Branch B |
| :---: | :---: | :---: | :---: |
| Cash | \$ 33,000 | \$ 22,000 | \$ 13,000 |
| Inventory | 80,000 | 18,000 | 24,000 |
| Other current assets | 50,000 | 25,000 | 23,000 |
| Branch A | 45,000 | - | - |
| Branch B | 42,000 | - | - |
| Shipments from home office | - | 60,000 | 36,000 |
| Purchases | 160,000 | - | - |
| Expenses | 90,000 | 25,000 | 20,000 |
|  | \$500,000 | \$150,000 | \$116,000 |
| Current liabilities | \$ 40,000 | \$ 15,000 | \$ 11,000 |
| Capital stock | 100,000 | - | - |
| Retained earnings | 50,000 | - | - |
| Home office | - | 45,000 | 30,000 |
| Loading-Branch A | 13,000 | - | - |
| Loading-Branch B | 12,000 | - | - |
| Sales | 195,000 | 90,000 | 75,000 |
| Shipments to Branch A | 50,000 | - | - |
| Shipments to Branch B | 40,000 | - | - |
|  | \$500,000 | \$150,000 | \$116,000 |

## ADDITIONAL INFORMATION

1. Merchandise that cost $\$ 10,000$ was in transit from the home office to Branch B at December 31, 2007.
2. Physical inventories at December 31, 2007, were as follows:

| Home office | $\$ 70,000$ at cost |
| :--- | :--- |
| Branch A | 21,000 at billed prices |
| Branch B | 15,000 at billed prices (does not include merchandise in transit) |

## REQUIRED

1. Prepare working papers to combine home office and branch accounts for the year ended December 31, 2007.
2. Prepare a reconciliation of the branch and home office accounts, starting with the balances given in the unadjusted trial balances and reconciling to the correct balances at December 31, 2007, after all adjusting and closing entries have been made.

Trial balances for Homer Corporation and its two branches at December 31, 2004, are as follows:

|  | Homer <br> Home Office | Hampton <br> Branch | Norfolk <br> Branch |
| :--- | ---: | ---: | ---: |
| Debits | $\$ 18,000$ | $\$ 5,000$ | $\$ 15,000$ |
| Cash | 30,000 | 12,000 | 26,000 |
| Receivables | 36,000 | 7,200 | 5,400 |
| Inventories January 1, 2004 | 200,000 | 42,800 | 47,600 |
| Other assets | 50,000 | - | - |
| Hampton branch | 68,000 | - | - |
| Norfolk branch | - | 30,000 | 27,000 |
| Shipments from home office |  |  | (Continued) |



|  | Homer Home Office | Hampton Branch | Norfolk Branch |
| :---: | :---: | :---: | :---: |
| Debits (cont.) |  |  |  |
| Purchases | 120,000 | - | - |
| Expenses | 78,000 | 35,000 | 40,000 |
|  | \$600,000 | \$132,000 | \$161,000 |
| Credits |  |  |  |
| Accounts payable | \$ 40,000 | \$ 10,000 | \$ 30,000 |
| Capital stock | 200,000 | - | - |
| Retained earnings | 41,900 | - | - |
| Home office | - | 42,000 | 61,000 |
| Sales | 250,000 | 80,000 | 70,000 |
| Shipments to Hampton branch | 36,000 | - | - |
| Shipments to Norfolk branch | 30,000 | - | - |
| Loading—branch inventories | 2,100 | - - | - - |
|  | \$600,000 | \$132,000 | \$161,000 |

## ADDITIONAL INFORMATION

1. All shipments are billed at $120 \%$ of cost.
2. Ending inventories are $\$ 32,000, \$ 8,400$, and $\$ 4,800$ for the home office, the Hampton branch, and the Norfolk branch, respectively. Ending inventories of the branches include the standard $20 \%$ loading factor but exclude goods in transit.
3. Goods in transit at billing prices on December 31, 2004, are $\$ 6,000$ to the Hampton branch and $\$ 3,000$ to the Norfolk branch. Cash in transit from home office to the Hampton branch for operating expenses at December 31, 2004, is $\$ 2,000$. Cash in transit from the Norfolk branch to home office amounts to \$4,000.
4. "Loading-branch inventories" represents unrealized profit in beginning inventories of the Hampton and Norfolk branches.

## REQUIRED

1. Prepare all journal entries necessary to adjust and close the books of the Hampton branch.
2. Prepare all journal entries necessary to adjust and close the books of the Norfolk branch.
3. Prepare all journal entries necessary to adjust and close the books of the home office.
4. Prepare an income statement for 2004 and a balance sheet on December 31, 2004, for Homer Corporation in a form that reports revenue and expense details rather than branch profit and loss.

Comparative trial balances of the home office and the two branches of Toller Corporation at December 31, 2003, were as follows:

|  | Home Office | Roca Branch | Lane <br> Branch |
| :---: | :---: | :---: | :---: |
| Debits |  |  |  |
| Cash | \$ 5,000 | \$ 15,000 | \$ 22,000 |
| Accounts receivable-net | 80,000 | 30,000 | 40,000 |
| Inventories | 150,000 | 60,000 | 48,000 |
| Roca branch | 170,000 | - | - |
| Lane branch | 165,000 | - | - |
| Plant assets (net) | 730,000 | 250,000 | 200,000 |
| Purchases | 900,000 | - | - |
| Shipments from home office | - | 300,000 | 240,000 |
| Expenses | 300,000 | 75,000 | 50,000 |
| Total debits | \$2,500,000 | \$730,000 | \$600,000 |
| Credits |  |  |  |
| Accounts payable | \$ 100,000 | \$ 45,000 | \$ 30,000 |
| Other liabilities | 80,000 | 15,000 | 5,000 |
| Loading in branch inventories | 108,000 | - | - |
| Capital stock, \$10 par | 500,000 | - | - |


|  | Home Office | Roca Branch | Lane Branch |
| :---: | :---: | :---: | :---: |
| Credits (cont.) |  |  |  |
| Retained earnings | 262,000 | - | - |
| Home office | - | 170,000 | 165,000 |
| Sales | 1,000,000 | 500,000 | 400,000 |
| Shipments to branches | 450,000 | - | - |
| Total credits | \$2,500,000 | \$730,000 | \$600,000 |

## ADDITIONAL INFORMATION

Home office and branch inventories at December 31, 2003, were as follows:

| Home office at cost | $\$ 120,000$ |
| :--- | ---: |
| Roca branch at billing prices | 72,000 |
| Lane branch at billing prices | 96,000 |

All branch shipments are billed at $120 \%$ of home office cost.

## REQUIRED

1. Compute the beginning inventory of Toller Corporation dated December 31, 2002.
2. Compute the ending inventory of Toller Corporation at December 31, 2003.
3. Prepare journal entries to close the books of the Roca branch and the Lane branch at December 31, 2003.
4. Prepare journal entries to adjust and close the books of the home office at December 31, 2003.
5. Prepare an income statement for the home office of Toller Corporation for the year ended December 31, 2003 (not a combined income statement).
6. Prepare a combined balance sheet for Toller Corporation at December 31, 2003.

[^0]:    Home Office Books
    Tampa branch (+A) 120,000
    Shipments to Tampa branch (-A)
    Loading in Tampa branch inventory ( -A ) 20,000
    To record shipments to Tampa branch at $120 \%$ of cost.
    Tampa Branch Books
    Shipments from home office (E, -SE) 120,000 Home office (+SE)

    120,000
    To record receipt of merchandise from home office.

[^1]:    (Continued)

[^2]:    *Includes $\$ 72,000$ acquired from home office at $120 \%$ of home office cost plus $\$ 32,000$ acquired through purchases.
    ${ }^{\dagger}$ Includes $\$ 84,000$ acquired from home office at $120 \%$ of home office cost plus \$30,000 acquired through purchases.

